



5. The Registration Steps (displayed in the sequence) follow. Then, a green checkmark appears in front of the step. After each step is completed, a green checkmark appears in front of the step.

a. Please verify your biographical data and updates necessary. It is very important for reporting purposes that we have your most current information. Once you click on the "Save" button, a green checkmark will appear in front of the step.

iv.

2. The CRN number can be found in the online course schedule as the numbers in parentheses beside the course.

ix. Registration Start Date Confirmation

1. Your start date will be pre-populated, select submit changes.

- x. You can verify that your courses have been registered because the status of the course will say Web Registered.

You are ready now to exit from the pop window that allows you to add or drop classes (Add Classes Worksheet). Once back at the Class Registration page, please select the Z button.

c. Financial Plan

i. Please complete each step:

1. Accept the Responsibility Statement by entering your full name as it appears on the top right corner of the screen and by selecting the Accept Statement button.
- 2.