

Andrews  University  
Department of Music

PRIVATE MUSIC LESSON INSTRUCTION FORM

I. STUDENT INFORMATION	UNIVERSITY	V S U L 202
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Date of Registration _____	ID# _____
Name _____	Cell Phone _____
Local Address _____	Major _____
	E-Mail _____

This form is for college students:                      c Freshman    c Sophomore    c Junior    c Senior    c Graduate

II. DUHD RI LQVWUXFWLRQ
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III. FOR CREDIT
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MUPF \_\_\_\_\_

c    Credit = ½ hr. lesson (plus \$\_\_\_\_\_ course fee)

          2 Credits = 1 hr. lesson (plus \$\_\_\_\_\_ course fee)

IV. FOR NON-CREDIT
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½-hour lessons = \$ _____	\$ _____	Charge to Student Account
1-hour lessons = \$ _____	\$ _____	Must obtain signature from Student Financial Services
½-hour lessons @ \$.00	\$ _____	_____
1-hour lessons @ \$.00	\$ _____	Financial Officer Signature

V. PRIVATE LESSON CONTRACT:
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- A. Applied lessons must be paid in full at the time of registration.
- B. In order to ensure progress and a valid learning experience, you are expected to practice daily. A weekly total of five hours of practice is required. Private music teachers are not required to make up un-excused absences. Lessons are not scheduled during Fall/Spring breaks or holidays.
- E. It is the responsibility of the student to cover the cost of all lessons received or missed due to un-excused absences during the University drop/add period.
- F. There will be no refund for students dropping lessons after the published University last day to ADD to a class. By scheduling

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