

the practical outreach training programs of the Theological Seminary. It coordinates the entities of the seminary that are involved in these endeavors. SEMM is made up of all departments of the seminary, the North American Division Evangelism Institute (NADEI), the Institute of World Mission, the Center for Global Urban Mission, the Global Church-Growth Research Center, the Institute of Church Ministry, the Institute of Hispanic Ministry, the Center of Continuing Education for Ministry, and the Center for Youth Evangelism. The work of SEMM sponsors SEEDS (church planting) conferences, GO mission conferences, special degree-program emphases, and leadership training programs.

### ***Student Success Office***

***Nethery Hall, Room 204*** **471-6096**

The Academic Support and Advising Services add to classroom instruction by providing academic guidance, support, and developmental instruction. The Academic Advising Program and the Academic Skills Center are both part of this entity.

The Academic Skills Center serves as a learning center for all students—from freshmen to doctoral candidates—in all schools of the university. The ASC provides individual or small-group tutoring. It also offers videos in note taking, time management, memory techniques, and test anxiety. The Mathematics, Reading, and Writing Centers complement the work of the ASC.

### ***The University School***

***Garland Avenue***

***Ruth Murdoch Elementary School*** **471-3225**

***Andrews Academy*** **471-3138**

The University School is a coeducational day school located on the Andrews University campus.

It consists of two divisions—Ruth Murdoch Elementary School (preschool–grade 8) and Andrews Academy (grades 9–12). In addition to providing education for young people enrolled in the school, the University School serves as a demonstration school and a laboratory for educational innovation and research. The faculty and administration work with the School of Education in coordinating a teacher-training program.

Application for admission to either part of the University School should be made at least four weeks before the student plans to enter. The autumn quarter begins the last week of August. Information on admission may be obtained from the Ruth Murdoch Elementary School Admissions Office, 200 Garland Avenue, Berrien Springs, MI 49104-0570 or from Director of Admissions, Andrews Academy, 200 Garland Avenue, Berrien Springs, MI 49104-0560.

### ***University Center for Reading, Learning, and Assessment*** ***Bell Hall, Room 013*** **471-3480**

The University Center for Reading, Learning, and Assessment addresses learning and reading-skill needs through college classes and tutoring. It helps students to strengthen their God-given abilities and natural gifts. Academic assessment and tutoring services of the center are available to Andrews students, faculty, staff, and community for a fee. Students with learning problems are nurtured towards the goal of successful course work.

Reading skills developed in the center include speed reading, study reading, vocabulary, word recognition or decoding skills, spelling, and handwriting. Students, faculty, and staff may use equipment and materials for personal reading improvement on a self-help basis for a fee. Average to excellent readers as well as those having difficulty with reading are served.

The center offers a college class that covers memory, learning styles, time management, temperament, mind style, and emotional OFF-CAMPUS

## **PROGRAMS**

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With authorization from the North Central Association of Colleges and Schools and other controlling organizations, the various schools of the university have entered into official academic affiliation/extension arrangements with certain educational institutions in North America and abroad. The programs consist of a variety of arrangements ranging from academic monitoring of existing institutional programs to using institutions as extension campuses or examination centers for graduate and undergraduate education, with degrees being conferred upon students completing graduation requirements. The affiliation/extension programs vary from courses offered in a variety of disciplines to full degree programs.

The Affiliation and Extension Programs Committee authorizes and reviews all university policies related to affiliation and extension programs. The administrative and academic committees charged with academic quality control and relevant policy development also govern the extension programs. Financial policies as described in this bulletin are applicable to extension programs in North America. All credits earned in Andrews extension programs are valid on the Andrews campus or any accredited extension campus. Once accepted into an Andrews program, students may transfer between home and extension campuses.

### **Affiliation/Extension Programs**

#### ***Undergraduate***

Undergraduate affiliation programs are offered at Helderberg College, South Africa; Caribbean Union College, Trinidad; and Newbold College, England. Andrews University confers approved associate and baccalaureate degrees on those students who have fulfilled admission, academic, and program requirements at these centers.

#### ***Graduate***

Graduate affiliation and extension programs are offered in a number of disciplines by the various schools of the University.

The College of Arts and Sciences offers courses leading to the MMus (Music Education) degree at Montemorelos University, Mexico, and the MS (Human Nutrition) degree at several sites in the United States. In addition, the full Master of Physical Therapy program is offered at the Dayton, Ohio, site.

The School of Business offers the MBA degree in Trinidad.

The School of Education offers the MA degree at Newbold

