

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Andrews Academy

Date of Drill: 02/01/17 Time drill was held: 1:55 (pm/am)

Exact time required to evacuate/shelter/secure: 3 mins


Total Participants: _____

Remarks: Acceptable sheltered within 3 mins but they had a difficulty turning off the HVAC system & some teachers forgot to get up the code.

This report is for emergency drill # 7 for school year 2016-17.

Name of person conducting drill: Ricardo Simpson

Title of person conducting drill: Compliance Sgt.

Signature of person conducting drill: 

Drill Was Coordinated With:

